

**Heermance Memorial Library  
Board of Trustees  
Minutes from May 16, 2017**

**In Attendance:** Board Members Claudine West, Carol Serazio, Mark Maraglio, Heather Roberg, Tom Silvius, Eileen West, Wanda Dorpfeld; Director Linda Deubert;

**Recognize Guests and approve the agenda:** no guests; approved agenda

**Approval of the Minutes from the April meeting:** Change the date of the minutes from March to April. Mark made a motion to accept the minutes (with the change); seconded by Wanda. All in favor.

**Correspondence: None**

**Director's Report:** Linda reviewed the Director's Report with the board. There were no questions about the report. Mark made a motion to accept the report; seconded by Eileen . All in favor.

**Financial Report and approval of proposed disbursements:**Linda reviewed the financial reports. Additions to the disbursement reports--\$9.99 to Better Homes and Gardens and \$24 to Real Simple; Claudine made a motion to accept the reports (with the changes); seconded by Tom. All in favor.

Discussion: Mark proposed cashing the CD and transferring \$25, 000 to the checking account and place the remaining funds into 4 CD's. Claudine made a motion to accept this proposal; seconded by Carol. All in favor

**Committee Reports:** Buildings and Grounds will meet; Policy Committee will meet to discuss the 3 year plan

**Old Business:** Board Effectiveness Survey presented by Tom-discussed the results and recommendations; agreed to: improve community outreach/activities; have an exit poll at the elections; incorporate more long term planning.

Discussed the Compliance Calendar: Agreed to: review the calendar at the February and May board meetings; review the 3 year plan and the facility plan twice a year.

**New Business: None**

**Announcements:** None

**Adjourned:** 7:50pm