

## Heermance Memorial Library

Board of Trustees  
Meeting Minutes  
February 22, 2018

Call to order: 7:00pm

Attendees: Linda Deubert, Claudine West, Tom Silvius, Jennifer Weinstein, Caitlin Ippolito, Carol Serazio, Eileen West. Absent-Mark Maraglio, Jeff Jones, Betty Cure

Guests: None

Approval of Agenda: **Motion, Carol, seconded by Jennifer, carried**

Approval of January 2018 Minutes: **Motion, Caitlin, seconded by Carol, carried**

Correspondence: None

Director's Report: The Owl committee requested 3 owls be displayed at the library. Linda will discuss this with Wanda. Linda plans to attend Advocacy Day on February 28, 2018. Linda invited the board. Linda reports there is a wait list for the Friends Tea and the museum passes are being used more often. **Motion made to accept the Directors Report by Caitlin, seconded by Claudine, carried.**

Financial Report and approval of proposed disbursements: Linda reports the tax money came in from the Town of Cossackie. Also Colleen Sager's fee was higher than normal as she completed the 990 and the controllers report. **Motion to accept made by Tom, seconded by Carol, carried.**

Committee Reports: Carol reported on the 3 year plan. There was discussion to prioritize the listed items. **Motion made to accept the 3 year plan made by Claudine, seconded by Caitlin, carried.**

Old Business: None

New Business: Code of Ethics and Conflict of Interest forms signed by all present board members.

Announcements: None

Meetings: Held at the Library the 3<sup>rd</sup> Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: April 19, 2018

Executive Session: None Required

Adjournment: 7:52

Submitted by: Eileen West