

Heermance Memorial Library

Board of Trustees

Meeting Minutes

March 15, 2018

Call to order: 7:02pm

Attendees: Linda Deubert, Claudine West, Caitlin Ippolito, Carol Serazio, Jeff Jones, Mark Maraglio, Betty Cure, Eileen West

Absent: Jennifer Weinstein, Tom Silvius

Guests: None

Approval of Agenda: **Motion, Jeff, seconded by Carol, carried**

Approval of February 2018 Minutes: **Motion, Caitlin, seconded by Claudine, carried. Abstained, Betty**

Correspondence: Greene County representatives from the MHLS would like to attend a board meeting. Linda noted that board members are always invited to MHLS board meetings.

Director's Report: Linda reported that all legal requirements of the Compliance Calendar have been met. Linda reviewed the Community, Cultural and Educational activities listed on the report and noted that Romance or Reality, by Shelby Mattice was popular and the upcoming Seed Program is expecting a good turnout. Both are free programs. Linda requested approval to hire Cierra Roe as another homework assistant. Lianna Frauenberger is only available two days per week. **Motion made by Claudine to hire Cierra Roe at \$10.40 per hour, seconded by Jeff, carried. Motion to approve the annual Division of Library Development Report was made by Mark, seconded by Eileen, carried. Motion to accept the Directors Report made by Mark, seconded by Betty, carried**

Financial Report and approval of proposed disbursements: Mark reviewed the financials. \$195.00 needed to be added to the list of bills for payment for the Butterfly Program **Motion to accept, with change, made by Jeff, seconded by Caitlin, carried**

Committee Reports: None

Old Business: Mark, Jeff and Betty signed their Conflict of Interest and Code of Ethics forms.

New Business: None

Announcements: None

Meetings: Held at the Library the 3rd Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: May 17, 2018

Executive Session: None Required

Adjournment: 7:37

Submitted by: Eileen West