

Heermance Memorial Library

Board of Trustees

Meeting Minutes

April 19, 2018

Call to order: 7:01pm

Attendees: Linda Deubert, Claudine West, Caitlin Ippolito, Carol Serazio, Jeff Jones, Mark Maraglio, Betty Cure, Eileen West

Absent: Jennifer Weinstein, Tom Silvius

Guests: None

Approval of Agenda: **Motion, Mark, seconded by Jeff, carried**

Approval of April 2018 Minutes: **Motion, Mark, seconded by Jeff, carried**

Correspondence: Thank you note received from Julia Wanek, teacher from Cairo-Durham School District, for the donation of books to her class.

Director's Report: Application through the MHLS for the Early Literacy Cohort project was approved. This will involve a lot of community outreach that includes the food pantry. Linda spoke with civil service re: new director. Linda recommends a board committee starts search no later than June. A new hire would start provisionally then submit to civil service. A Master's degree will be required. Jonathan Palmer from the Vedder Library is scheduled to look over the library's historical materials to decide the best method for cataloging and storage. **Motion to pay Mr. Palmer \$500.00 for this service made by Jeff, seconded by Claudine, carried.**

Financial Report and approval of proposed disbursements: Mark reviewed the financials. There was a duplicate bill for Apple Books that needed to be voided. **Motion to approve, as corrected, made by Jeff, seconded by Claudine, carried. Mark Abstained.**

Committee Reports: None. Linda requested finance meet.

Old Business: Mark reported he spoke with Aaron Flach, who agreed to remove the oil tank.

New Business: None

Announcements: None

Meetings: Held at the Library the 3rd Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.

A. Next Scheduled: May 17, 2018

B. 2018 Budget Presentation to the Town Board-Tuesday, 9/11/18

Executive Session: None Required

Adjournment: 7:36

Submitted by: Eileen West