

Heermance Memorial Library

Board of Trustees Minutes

April 18, 2019

Call to order: 7:10pm

Attendees: Catherine Benson- Library Director, Tom Silvius, Eileen West, Mark Maraglio, Caitlin Ippolito, Carol Serazio, Victor Woytowich, Marilyn Rausch, Jeff Jones, Mary McGuigan.

1. Recognize Guests; Review and Approve Agenda: No Guests. **Motion to approve Agenda- Mark; Second- Caitlin. Carried.**
2. Approve March 2019 Minutes: Corrections: Item #5- add Caitlin as signer for checks; Item #4- Motion was not made at meeting; Add Motion to Approve Director's Report. **Motion to approve Minutes with two corrections- Mark; Second- Carol. Carried.**
3. Correspondence: Grant Application for Bank of Greene Country, \$750, for storage and homework help.
4. Director's Report: Catherine reviewed the Director's Report. Catherine will attend the training on the 2020 Census. **Motion to approve- Mark; Second- Jeff. Carried.**
5. Financial Report and approval of proposed disbursements: **Motion to approve Financial Report: Jeff; Second- Mary. Carried. Motion to approve proposed disbursements with amendments: Jeff; Second Carol. Carried.**
6. Committee Reports:
 - Ad Hoc is looking to Catherine and Community for more input on the need for additional space.
7. Old Business:
 - Survey Finding 2: How to inform people of what the library offers.
 - possibly sponsor a baseball team
 - Board Effectiveness Survey: Findings to be reported at a future meeting.
8. New Business:
 - Survey Finding #3- Benefit to Community –focus groups and surveys.
 - Catherine has brought in a suggestion box. A guest book may be utilized. Postcard surveys and emailed surveys in the newsletter.
9. Announcements: N/A.
10. Meetings: Held at the Library the 3rd Thursday of each month at 7:00pm, unless otherwise noted. If board cannot meet as scheduled, make-up will be the next Saturday at 9:00am.
 - A. Next Scheduled: May 15, 2019
 - B. 2019 Budget Presentation to the Town Board: September 2019
 - C. 2019 Library Election: date TBD.

11. Executive Session: N/A.

Adjourned: 8:14pm. Motion- Mark. Second- Marilyn. Carried.

Submitted by: Caitlin Ippolito